WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Superintendent
November 21, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary
Phebe Balzer, Board Treasurer

Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday, November 21, 2019 beginning at 6:05 p.m.

Board members in attendance: Tom Doyle, Kalpesh Dave, Phebe Balzer, Christian Rivera, Rita Balgeman, and Brenda Vishanoff.

Changes to Agenda
Brenda Vishanoff add to Discussion, item XI - F. Update of Superintendent Search. Kristina Davis, Superintendent, added to Closed Session, without action, Student Discipline.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Tom Doyle reflected on Shared Agreement #1 *Make decisions according to what is best for ALL District 33 students.*
"As I reviewed these agreements, the one that resonates with me most is #1 - Make decisions according to what is best for ALL D33 students. We spent a lot of hours together over the past months and weeks to make an extremely important decision. The hiring of a new Superintendent could be one of the most important decisions we make in our time as a board member and is a huge responsibility we commit to for the community. We went through a lengthy and grueling process but there was never a point where one, or any of us, lost sight of the fact that our decision is what is best for ALL students. Naturally, we went back and forth on candidate strengths and other topics, and we held firm to our beliefs and opinions because we felt strongly that that point was what is best for ALL students. I am proud of the way we worked together, respected each other, respected the voice of the community and came to consensus on what we believe is best for ALL students."

Recognition/Showcase/Presentation

Recognition – School Board Member Day

On November 15, 2007 the first "School Board Member's Day" was established. The Board of Education was recognized at this meeting and presented with a resolution of recognition. At the November 21, 2019 board meeting the members were given a resolution recognizing and acknowledging their time and commitment to West Chicago Elementary School District 33. Students from each District 33 school, along with their school's PTO, adopted a board member and thanked them by presenting them with a card and gifts.

Showcase – Indian Knoll, Nora Project

Mrs. Kerry Duffey, 4th grade Teacher at Indian Knoll along with students from 4th grade and the Multi-Learner Room presented information about the Nora Project. The Nora Project is a program that teaches empathy by sparking friendships between students and their peers with disabilities. Students learn the value of empathy and treating others with kindness with the goal to have students recognize that there is no "normal" and that everyone has something special about them.

E.T.A.W.C. Statement

No ETAWC statement at this meeting.

Public Comment

Elizabeth Mendoza, parent and community member, addressed the board in regards to soccer fields. Mendoza asked the Board to add more soccer fields with goals at the schools. Mendoza will continue to communicate the same request with the City and Park District in hopes of a development of soccer fields with goals in West Chicago.

Superintendent News

The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan. Kristina Davis reported on Indian Knoll. Indian Knoll School has recently focused on two main area:

Goal 1: Student Growth and Achievement

Indian Knoll has been working diligently in analyzing data through PLT's. This allows grade level teams to review individual students' needs, either providing additional supports or enrichment opportunities. With this process, we can allocate the resources in personnel and materials to the students appropriate to show student achievement in both reading and math. In an effort to improve our students' reading engagement, Indian Knoll has incorporated D.E.A.R. (Drop Everything and Read) events every other week as a whole school wide initiate. All staff from special teachers, support staff, nurses, receptionist and administration stop everything, join a classroom, and read with the students.

Goal 3: Family and Community Engagement

Indian Knoll is focusing on creating more parent involvement opportunities. By doing this, they are keeping a count of how many families are assisting events. This school year they have had approximately 40-50% of parent attendance at events, which have included Meet and Greet at the beginning of the school year, PTO Halloween Bash, Heritage / Reading Night. Indian Knoll has been working on creating community relationships with Sharing Connections regarding donations for our students. They provided a generous donation of backpacks full of supplies to some of our students.

Consent Agenda

The Board of Education conducted the following business on a consent agenda as follows:

- Approved the regular board meeting minutes of October 17, 2019 and November 7, 2019 as presented;
- Approved the list of bills dated October 11, 2019, through November 13, 2019, in the amount of $ 6,125,196.66;
- Approved payrolls of October 15, 2019 $1,660,065.03 and October 31, 2019 $1,677,783.21;
- Approved imprest account October 10, 2019 to November 13, 2019 in the amount of $995.00;
- Approved the personnel report:
  1 Classified: Marta Rosales, Lunchroom Supervisor at Indian Knoll effective 11/6/19;
  2 Resignations: Marta Rosales, Lunchroom Supervisor at Indian Knoll effective 11/7/19 and Shauna Lewensky ELS Paraprofessional at Indian Knoll effective 11/15/2019;
  1 Leave: Rosa Muniz ELS Paraprofessional at Pioneer, Unpaid Medical Leave, effective 11/8/2019, 2-6 Weeks;

- Approved the disposition of audio tapes of the Board of Education regular closed session meetings of April 19, 2018, May 3, 2018 and May 17, 2018, which are at least 18 months old, which meets the State criteria.

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of October 31, 2019, along with financial charts.
- The Board received a summary of each school's monthly activity account as of October 31, 2019.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Long Term Debt*
  Tammie Beckwith Schallmo, Senior Vice President and Managing Director at PMA Securities, explained our long-term debt and the pros and cons of Abatement and Defeasance.

- *Property Tax Relief Grant*
  The Board received information on the Property Tax Relief Grant.

- *Facility Committee Charter*
  The Board of Education approved the forming of a new Facilities Committee at the November 7, 2019 board meeting. At this meeting, the Board discussed the composition, responsibility and timeline of the Facilities Committee. This discussion will continue at the December 5, 2019 meeting.

- *Review IASB 2019 Resolutions Committee Report*
  The Board discussed resolutions that will be voted on Saturday, November 23, 2019 in Chicago during the IASB Delegate Assembly. The board appointed Chad McLean as the board's delegate with Tom Doyle serving as an alternate.

Action Items

The Board of Education took action on the following items:

- The Board of Education approved the annual audit for the year ending June 30, 2019 as presented.
- The Board of Education adopted the Intent to Levy Taxes Resolution.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Short term maternity leave report;
- Student Chronic Absenteeism report for October 2019, noting the percent of Elementary students chronically absent is 10.4% and Middle School student chronically absent is 11.5%.
- Student suspension report of October 2019, indicating 12 out of school, 5 in school suspensions, 15 students in LMS Pause Room and 0 bus suspensions;
- Truancy referral report of October 2019 indicating 1 new students referred to the ROE and 6 students continue to be listed on the ROE truancy referral report.
- Freedom of information report, noting that there were 2 request since the last board meeting;
- Special education student report indicating 41 students placed out of district as of November 13, 2019;
- No suggested agenda items for the next board meeting;
- Board outreach- Phebe Balzer attended the combined PTO Council meeting and the visit from the State Superintendent, Dr. Carmen Ayala at the Middle School. Christian Rivera attended the West Chicago City Council meeting on November 4, 2019.
- Received School Newsletters;
- No parking lot items.

Report of District Committee Meetings

- PTO Council – No report.
- ALC – Rita Balgeman reported that the council described their purpose, discussed the results of the ARC survey and will adjust as needed and survey again next trimester. The council is still looking for representation from all school.
- MTSS – No report.
- Open Comments – Rita Balgeman ask to develop a timeline for developing financial procedures.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Krishna Davis
Superintendent of Schools

mf