WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Interim Superintendent
September 5, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary

Phebe Balzer, Board Member
Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday, September 5, 2019 beginning at 7:05 p.m.

Board Members in Attendance

Christian Rivera, Phebe Balzer, Tom Doyle, Kalpesh Dave, Rita Balgeman, Brenda Vishanoff and Chad McLean

Additions/Changes to the Agenda
There were no additions or changes to this agenda.

Public Hearing concerning the Intent to Effect Interfund Transfers
The Board of Education held a public hearing to transfer $8,500,000 from the Educational Fund to the Operations and Maintenance Fund, to be used for maintaining, improving, and repairing school buildings and grounds and expenses. There were no questions or comments from the public. The public hearing was concluded on the resolution to effect interfund transfer.

Approve the Resolution to Effect Interfund Transfer
The Board of Education approved the Resolution to Effect Interfund Transfer.

Public Hearing on Tentative 2019-2020 School Budget
The Board of Education held a public hearing on the tentative 2019-2020 School Budget. There were no questions or comments from the public. The public hearing was concluded on the tentative 2019-2020 School Budget.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Brenda Vishanoff shared her reflection. "Our shared agreements read:

1. Make decisions according to what is best for ALL District 33 students.
2. Respect staff and other board members and their opinions.
3. Be willing to see things from the eyes of seven (7) people, not just one (1).
4. Allow everyone to complete their thoughts.
5. Commit to shared leadership.
6. Respect confidentiality.
7. Adhere to our belief in our students' full potential and successful future.

We have worked together now for 4 months, several board meetings and have reviewed our shared agreements and working relationship agreements. I am encouraged at the high level we have committed to these shared agreements in our actions working together over the past 4 months. It is a busy time in d33 but I am thankful for each of your willingness to serve our community in this role."

Recognition/Showcase/Presentation
No recognitions, showcases or presentations at this meeting.

E.T.A.W.C. Statement
There was no ETAWC statement at this meeting.

Public Comment
Wegner parent, Steven Carr, addressed the school board regarding the high enrollment number in Wegner's kindergarten general education class.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Superintendent Search Timeline*
  Phil Ehrhardt, Anne Noland and Joe Porto from BWP revised and defined the superintendent search timeline as follows.
  September 5– Planning meeting is held with Board or Board representative to set calendar, determine components of the search discuss interim status.
  September 17 – Online survey is launched for 10 days.
  September 17 – Community engagement activities are enacted. Stakeholder meetings, 1:1 Board interviews are conducted
  October 3– Present Profile to Board including online survey results
  October 4 – Deadline for submission of applications
  Week of October 7 – BWP conducts screening interviews
  October 24 – BWP team meets with Board for workshop to prepare for interviews, delivers candidate names and review online survey data.
  October 26 – D33 Board conducts first round of interviews.
  November 11-12 – Board conducts final interviews.

- *Finance/Facilities*
  John Haffner, Executive Director of Business and Operations, reported that since the last meeting the district received 2 Evidence Based Funding payments for a total of $2,275.511 and an Early Childhood grant payment of $16,285.

On October 3, the board of education will tour the STEM Labs at Pioneer, Wegner, Indian Knoll and end at Gary School where the 7:00 p.m. board meeting will be held.
McAuley School update: In a upcoming City Council meeting, the city will vote on a 3-way transaction – D33 gives McAuley to the City of West Chicago – City of West Chicago gives McAuley to the West Chicago Historical Society.

- *Review 2019-2020 Official School Budget*
  The Board of Education reviewed the 2019-2020 Official School Budget. The Board will vote to approve the 2019-2020 Official Budget on September 19, 2019.

- *Review posting of staff salaries and benefits*
  The Board reviewed posting of administrator and teacher salaries and benefits that will be provided to the Illinois State Board of Education. This listing is required to be posted on the ISBE website and on the District 33 website.

- *Enrollment/Staffing Update*
  Angelica Romano updated the board on current enrollment and staffing. Staffing childcare request, open enrollment request and overflow parameters were discussed.

- *Coordinator for Partnerships Job Description*
  The board reviewed and approved the Coordinator for Partnership job description.

- *Review Safety Plan*
  The District Safety Committee has created a D33 Safety Rollout Plan for the 2019-2020 School Year. This comprehensive plan includes training for all District 33 staff, and creates a timeline/roll-out of the new Run-Hide-Fight drills for grades PreK-8. This plan follows the requirements of the School Safety Drill Act that establishes the minimum requirements and standards for schools to follow when conducting school safety drills and reviewing school emergency and crisis response plans.

- *Board committee assignments for 2019-2020*
  Board members will confirmed the district committees they signed up for once final dates and times have been established.

Action Items

The Board of Education took action on the following items:

- *Approved the Personnel report::*
  1 Administrator: Josephina Frankovich - Interim Coordinator of Partnerships effective 9/6/2019;
  4 Certified: Lindsay Williams, Math Teacher at LMS effective 8/28/2019 - Carlamarie Gual, Bilingual PreK Teacher at ELC effective 8/28/2019 - Megan Lantz, Bilingual PreK Teacher at ELC effective 8/28/2019 and Jennifer Atkinson, Language Arts at LMS effective 8/28/2019;
  4 Classified: Jeff Hataburda, Utility Custodian at Educare effective 8/19/2019 - Erica Malachowski, ELS Paraprofessional at Currier effective 8/28/2019 - Maricela Year, ELS Paraprofessional (Reading Assistant) at Currier effective 8/28/2019 and Jerry Gangestad, Groundskeeper effective 9/3/2019;
  11 Resignations: Gianna Spadoni, ELS Paraprofessional at LMS effective 8/28/2019 - Diana De Jesus, Bilingual PreK Teacher at ELC effective 6/12/2019 - Noemi Delgado, ELS Paraprofessional at ELC effective 6/12/2019 - Abraham Hernandez, ELS Paraprofessional in Winfield effective 6/12/2019 - Rosalba Ayala, Translator at LMS effective 6/12/2019 - Rosario Guerrero, Lunchroom Supervisor at Turner effective 6/11/2019 - Ana Pacheco, Utility Custodian at ESC effective 8/16/2019 -Anna Grimaldo, ELS Paraprofessional at

Currier effective 6/12/2019 - Carmen Beltran, Lunchroom Supervisor at Currier effective 6/11/2019 - Sandra Hernandez, Lunchroom Supervisor at Currier effective 6/11/2019 and Jeff Hataburda, Utility Custodian at Educare effective 8/19/2019;
2 Retirements: Nancy Schmidt, LA/Literature Teacher at LMS effective 2020-2021 SY and Jeannette Hernandez, Bilingual Kindergarten Teacher at Pioneer effective 2022-2023 SY.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Reviewed the tentative Board of Education planning calendar for the school year;
- Reviewed Summer Staff Development & Summer Programs;
- Curriculum night's and ribbon cutting schedules;
- Mexican Independence Day Parade involvement on September 15, 2019;
- Building activities for Constitution Day, September 17;
- Board outreach – Phebe Balzer and Brenda Vishanoff attend district wide Institute Day and Phebe Balzer attended New Teacher workshop.
- No suggested agenda items for future board meetings;
- No Parking Lot item.

Report of District Committee Meetings

- SASED Board of Control – Christian Rivera attended the August 21st meeting where they made decisions on building renovations
- No open comments.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis,
Superintendent of Schools

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