WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Interim Superintendent
October 3, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary

Phebe Balzer, Board Member
Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday,
October 3, 2019 beginning at 7:00 p.m.

Board Members in Attendance

Christian Rivera, Phebe Balzer, Tom Doyle, Rita Balgeman, Brenda Vishanoff and Chad McLean

Additions/Changes to the Agenda
Kristina Davis added a closed session to this agenda to discuss personnel items and student behavior. Changes to this agenda includes moving item IX.E to follow IX.B.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Rita Balgeman shared her reflection, "As a board, we're working together to tackle some pretty tough things. We're talking about enrollment and equity, plans for our facilities, and picking our next superintendent just in this meeting. I think many of these shared agreements are important to keep in mind as we work together to make decisions. I appreciate our willingness to really listen to each other and understand what each person is thinking as we all bring different backgrounds to this board. In the end, however, I think we all have the best interests of our students in mind. For all of us, the cornerstone of any decision is thinking about what is best for ALL District 33 students. Our district is incredibly diverse, with a wide spectrum of backgrounds and abilities. I think focusing on the collective and having our decisions guided by what is best for ALL students will help us make the best choices."

Recognition/Showcase/Presentation

Arcon 2019/2020 Summer Projects

Arcon Associates, George Demarakis, Gaspare Pitrello and Craig Podalak presented the before and after pictures of this summer's projects with the final cost coming in below the projected cost. The 2020 summer projects were reviewed with cost estimates.

Opportunity Gaps in D33

Jen Tapia, Director of Teaching and Learning, presented District 33's opportunity gaps. The Department of Teaching and Learning and Community Schools are collaborating to identify the opportunity gaps that students in D33 are challenged with, how they affect the achievement gaps, and how we can address these gaps.

E.T.A.W.C. Statement

There was no ETAWC statement at this meeting.

Public Comment

Lana Abundez, former employee, parent and community member, addressed the Board of Education with concerns about not being transparent with things happening at the middle school.

Superintendent News

The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan. Kristina Davis reported on Pioneer School.

Covering Goal 3: Family and Community Engagement

The first few weeks of school have been full of fun and engaging activities for families, students and staff at Pioneer School. These events have also been wonderful way for the new principal and assistant principal to build relationships with students and families.

Thursday, September 19, Pioneer School participated in Rock Your School Day! This a day when educators are encouraged to create an outside-the-box educational experience designed to engage their students and bring learning to life in their classrooms. Classrooms at Pioneer were transformed for the day as teachers dressed as rock stars delivered their content. Kindergarten teachers dressed as the trees from a favorite children's book Chicka Chicka Boom Boom. Administrators got in on the fun as well! Check out the Pioneer Facebook page!

The Pioneer Family Picnic on Friday, September 20, was a huge success! Families enjoyed eating, visiting the new Innovation Center, learning about what is happening in the classroom, and dancing!

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Superintendent Candidate Profile*
  Phil Ehrhardt, Anne Noland and Joe Porto from BWP presented the Superintendent candidate profile as a result from the Superintendent Survey that was available from September 17 – 27, 2019. BWP will continue to interview possible candidates and will look to advance candidates for board interviews on October 26, 2019.

- *Review & Approve Resolution Petition Opposing Detachment and Annexation of certain property on Mack Rd.*
  Two legal resident voters living at 28W070 Mack Road on property comprised of three parcels totaling 6.412 acres in Wheaton submitted a petition to the DuPage County Regional Superintendent of Schools seeking to detach their property from West Chicago Elementary School District No. 33 and from Community High School District No.94, and to annex to Community Unit School District No. 200. The Board of Education approved and signed this resolution opposing the detachment and annexation.

- *First Reading of Job Descriptions*
  The Board of Education conducted a first reading of the following Job Descriptions: Breakfast Supervisor - Building Secretary - Case Manager - Clerical Aide - Computer Aide Advanced - ELS Paraprofessional Reading - ELS Paraprofessional Special Education - Executive Secretary - Family Liaison - Health Aide Non LPN - Health Aide LPN FLOATER - Health Aide LPN - Learning Center Aide - Lunchroom Playground Supervisor - Medical Education Nurse - Special Services Secretary - Student Health Specialist - Student Supervisor - System Analyst - Technology Support Technician I - Technology Support Technician II - Translator - Vision and Screening Technician.

- *Finance/Facilities*
  John Haffner, Executive Director of Business and Operations, reported that since the last meeting the district received a Evidence Based Funding payment in the amount of $1,137,755 for a total of $4,551,023.

- *Seeding of Health Savings Accounts*
  The Board of Education reviewed the decision to continue to seed the HSA accounts at the current level of $675 for single coverage and $1,350 for family coverage for a period of two years per participating employee.

- *Blue Cross Blue Shield Renewal*
  The Board of Education reviewed the Blue Cross Blue Shield renewal of health insurance for the 2019 calendar year. The final negotiated renewal rate is an increase of 5.5% over 2019.

- *Authorize disposal of unneeded equipment/materials*
  The Board of Education approve the disposal of equipment that is either inoperable, unsafe or is too costly to repair.

- *Review and Approve Safety Resolution*
  West Chicago Elementary School District 33 Board of Education adopted the suggested Safety Plan Board Resolution and three District 33 Safety Weeks as recommended by the District 33 Safety Committee.

- *Board committee assignments for 2019-2020*
  Board members confirmed the district committees they signed up.

- *Repurposing Special Ed Staffing Needs*
  Due to the inability to fill four open paraprofessional positions at Currier School and increased special education caseloads and students in referral for special education, an additional teacher is warranted at Currier Elementary School. Preschool has the inability to fill ten open paraprofessional positions. With the increased special education caseloads and needs of birth to three referrals for special education, an additional teacher is warranted. The Board of Education approved these positions.

- *Superintendent Evaluation Tool*
  Kristina Davis submitted a sample evaluation instrument focuses on superintendent performance on expectations set by the board. The six categories are from the Interstate School Leaders Licensure Consortium (ISLLC) Standards for School Leaders. The superintendent and board will need to agree on what evidence will be provided to assure the board that the expectations in each category have been met.

Action Items

The Board of Education took action on the following items:

- *Approved the Personnel report::*
  1 Certified: Sandra Guerrero, Bilingual Prek Teacher at Trinity effective 9/30/2019;
  3 Classified: Florencia Leal, Utility Custodian at Educare effective 9/19/2019 - Fidelia Alvarado, Translator at LMS effective 9/23/2019 and Lori Murphy, Floating Health Aide-LPN Districtwide effective 10/2/2019;

5 Resignations: Karina Fernandez, Lunchroom Supervisor in Winfield effective 6/12/2019 - Leticia Guerrero, Lunchroom Supervisor in Winfield effective 6/12/2019 - Lana Abundez, Lunchroom Supervisor at LMS effective 9/18/2019 and Vanessa Caballero, Teaching & Learning Secretary at ESC effective 9/27/2019 and Jaquelynn Toledo, ELS Paraprofessional at ELC effective 10/11/2019;
1 Termination: John Gallegosc ELS Paraprofessional at LMS, Job Abandonment, effective 10/3/2019.

- *Approve Policy Sub-Committee Meeting Minutes*
  The Board of Education approve the Policy Sub-Committee minutes of September 23, 2019.

- *Approve Educare Bylaws & Operating Agreement*
  The Board of Education approved the amended bylaws and operating agreements between West Chicago School District 33 and Educare. This agreement will allow Educare to fully sustain itself. District 33 will continue to participate on the Educare Executive Board.

- *Approve Extra Duty Assignments*
  The Board of Education approve the extra duty assignments.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33.
- Reviewed a branding plan for the District as one way of improving the image of District 33.
- The Board reviewed the City of West Chicago's plan to examine traffic flow on Hazel Street, adjacent to the Leman Middle School. The purpose of the traffic study report is to provide alternative solutions that may result in less congestion, fewer accidents, and more access for all modes of transportation.
- The Board received summative designation information that comes from the Illinois school accountability system required by ESSA. Information regarding summative designations becomes public on the Illinois Report Card on October 30.
- The Board received a tentative schedule of presentations scheduled at Board of Education meeting for the school year.
- The Board suggested Kindergarten Enrollment as a agenda items for future board meetings.
- Board outreach – Tom Doyle and Brenda Vishanoff joined Arne Duncan and Martin Nesbit from the Obama Foundation as they visited Dan Guerrero's 3rd grade class at Currier.
- The board added Dual Language Expansion to the Parking Lot.

Report of District Committee Meetings

- LEND – Kristina Davis and John Haffner attended the September 20 meeting and reported on discussions on pension cost shifts and property tax freeze.
- No open comments.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.
Please note, the October 17, 2019 Board of Education will start at 6:00 p.m at the ESC.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis,
Superintendent of Schools

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