WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Superintendent
December 19, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary
Phebe Balzer, Board Treasurer

Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday,
December 19, 2019 beginning at 7:00 p.m.

Board members in attendance: Tom Doyle, Kalpesh Dave, Christian Rivera, Rita Balgeman, and Brenda Vishanoff.

Additions or Changes to the Agenda
Kristina Davis, Superintendent, add a discussion item to XI. Discussion of New / Ongoing Business with Possible Action as F. Strategic Planning.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Brenda Vishanoff shared her reflection, "Our board has had the practice of developing and reflecting on shared agreements for the past 5 or 6 years. In the next upcoming months we will be reviewing these and making these our own, One particular theme I hope we consider is the idea of equity and how that applies to our board work in West Chicago. I am particularly proud of our board's tradition to be willing to see things from the eyes of seven people and our pledge to adhere to belief in our student's full potential and successful future. It is an honor to serve alongside each one of you and with Kristina. I am looking forward to the new year and our work together as a board."

Recognition/Showcase/Presentation
Recognitions
#D33Pride Awards - #D33Pride Awards are given to individuals or organizations that have made a significant impact on students, staff and families of District 33. These awards provide the opportunity to honor those who have "gone above and beyond" to support and enhance the work of promoting excellence in education. The Board recognized Dana Williams, Paraprofessional at Wegner School – Emily Yung, Teacher at Currier School and Officer Jake Fuller, SRO at Leman Middle School. Congratulations to all for going beyond.

Arcon Holiday Greeting Card Contest – Arcon & Associates held a holiday greeting card contest amongst the students at District 33. The winner was Roberto Silva, 4th grade student from Indian Knoll. Roberto presented his artwork and holiday card to the board.

DuPage County Middle School Principal of the Year - Courtney DeMent, Region Director of Illinois Principal Association, awarded Ms. Lea DeLuca as Middle School Principal of the Year for DuPage County. Way to go Ms. DeLuca!

Showcase
Gary School & Wheaton Academy - Andrea Bove, GATE teacher at Gary developed a partnership between Mr. Christian Rivera, Spanish Teacher at Wheaton Academy. Mr. Rivera's Spanish classes come to Gary twice a month to practice Spanish with Gary School dual students. Students from Gary School and Wheaton Academy presented a video and spoke to the Board about their experiences.

Presentation
Superintendent for the Day - Jon Hardy 3rd grade student at Indian Knoll and Graciela Rodriguez Terrazas 3rd grader at Wegner School was chosen to participate in "Superintendent for the Day". Jon and Graciela were able to follow and work with Superintendent, Kristina Davis as they visited schools to check on student power goals, talk with students and teachers. At the end of their visit, they checked in with the principal to report on how well teachers were teaching and how well students were learning.

Presentation
WeGo Together for Kids – Joie Frankovich, LCSW MPH, Coordinator of Partnerships - Kathy Niedorowski, MSW, Birth-5 Community School Coordinator - Ciara Thomas, LSW, LMS Community School Coordinator and Angie Nieto, Family Liaison at Leman Middle School presented, The State of Community Schools in D33.

E.T.A.W.C. Statement
No ETAWC statement at this meeting.

Public Comment
There was no public comment at this meeting.

Superintendent News
The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan. Kristina Davis reported on Gary School. Gary School has recently focused on:
Goal 1: Student Growth and Achievement
Gary staff, students, and families are having a blast implementing the ARC program! Reading levels with power goals in both languages have been given and are being reviewed for every student. Students have written their own books. Teachers love working through their research labs and having students publish their own work after researching animals, adventures, bugs, historical fiction, and traditional tales. Students are becoming engaged, independent readers. Teachers are building cozy, reading environments in their classrooms. Families enjoyed the Pirate Reading Night with Mr. Canna and Superintendent Davis reading pirate stories. Gary held a meet and greet at the West Chicago Public library so families could learn about services offered at the library. Saturday, December 14, 2019 was the annual Breakfast and Books with Santa event for students at Gary School and the preschool. This has become a beloved tradition for Gary Families.

Consent Agenda
The Board of Education conducted the following business on a consent agenda as follows:
- Approved the regular board meeting minutes of November 21, 2019, special minutes of November 25, 2019 and regular minutes of December 5, 2019 as presented;
- Approved the list of bills dated November 14, 2019, through December 11, 2019, in the amount of $ 2,453,656.73;
- Approved payrolls of November 15, 2019 $1,664,015.09 and November 29, 2019 $1,648,931.66;
- Approved imprest account November 14, 2019 to December 11, 2019 in the amount of $1,550.00;
- Approved the personnel report:

2 Classified: Luciana Poulterer, Family Liaison at St. Michael's effective 12/9/19 and Maria Cantu, Family Liaison at St. Michael's effective 12/9/19;
2 Resignations: Stacey Fragoso, Family Liaison at Pioneer effective 1/15/20 and Emily Yung, Music Teacher at Currier effective 12/20/19;

- Approved the disposition of audio tape of the Board of Education regular closed session meeting of June 7, 2018, which is at least 18 months old, which meets the State criteria.

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of November 30, 2019, along with financial charts.
- The Board received a summary of each school's monthly activity account as of November 30, 2019.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Property Tax Abatement*
  The Board of Education continued the discussion on how excess fund balance (more than 3 months of expenditures) is going to be used going forward.

- *Resolution Providing For Real Estate Tax Abatement - Midwest Industrial*
  John Haffner reviewed an intergovernmental agreement regarding proposed property tax abatement. The proposal will provide a real estate tax abatement from the City of West Chicago, DuPage Airport, West Chicago Library District, West Chicago Fire Protection District, School Districts 33 and 94 to Midwest Industrial Funds for a 303,000 sf building in the DuPage Business center.

- *Update Existing 403b Document*
  In December 2008, The BOE approved a 403b Plan Document that put in place the opportunity for all full-time D33 employees to open up and contribute a portion of their salary to a retirement plan. Since that time, the IRS has made some changes to their compliance and this document needs to be updated. The District currently retains a Third Party Administrator (TPA), PlanwithEase, at no cost to the district, to administer the 403b plan and plans to move to a new TPA, PlanConnect. The planned date for implementation of the new 403b plan document and TPA is April 1, 2020.

- *Reschedule April 2020 Board of Education Meetings*
  Due to the first board meeting in April scheduled during spring break, the Board of Education approved to reschedule both April 2020 board meetings to April 9 and April 23, 2020.

- *Strategic Planning*
  The Board of Education discussed meeting dates for the upcoming Strategic Planning with Consortium for Educational Change (CEC).

Action Items

The Board of Education took action on the following items:

- Adopted the 2019 Aggregate Property Tax Levy.
- Approved CLIC Insurance renewal for 2020-2021.
- Approved the composition, responsibilities and timeline of the new Facilities Committee.
- Approved Threat Assessment Policy.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Short term maternity leave report;
- Student Chronic Absenteeism report from November 11, 2019 – December 9, 2019 noting the percent of Elementary students chronically absent is 11.5% and Middle School student chronically absent is 9.4%;
- Student suspension report of November 2019, indicating 8 out of school, 1 in school suspensions, 20 students in LMS Pause Room and 0 bus suspensions;

- Truancy referral report of November 2019 indicating 0 new students referred to the ROE and 8 students continue to be listed on the ROE truancy referral report;
- Freedom of information report, noting that there were 3 request since the last board meeting;
- Special education student report indicating 42 students placed out of district as of December 11, 2019;
- Turner Principal candidate timeline;
- Leman Middle School music exploratory update;
- Cohort data update;
- GATE program;
- No suggested agenda items for the next board meeting;
- No Board outreach discussed;
- Received School Newsletters;
- No parking lot items.

Report of District Committee Meetings

- IASB/IASA/IASBO Joint Conference – The Board of Education attended IASB's annual Joint Conference November 22-24, 2019. Board members reported on the sessions they attended.
- PTO Council – No report.
- ALC – Rita Balgeman reported that the committee discussed the makeup of the committee and goals.
- MTSS – The committee reviewed webinars and professional development for all staff next year.
- Open Comments – On behalf of the Board of Education, Board President Vishanoff wished everyone a happy and restful holiday break.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis
Superintendent of Schools

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