WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Superintendent
October 17, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary
Phebe Balzer, Board Treasurer

Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday, October 17, 2019 beginning at 6:04 p.m.

Board members in attendance: Tom Doyle, Kalpesh Dave, Christian Rivera, Rita Balgeman, Brenda Vishanoff and Chad McLean.

Changes to Agenda
Kristina Davis, Superintendent, removed an item under V. Recognition/Showcase/Presentation B. 2. District 33 Summative Designation and added to agenda item XI. Discussion of New / Ongoing Business with Possible Action, G. Potential Marijuana Sales in West Chicago.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Christian Rivera reflected on Shared Agreement #2 *Respect staff and other board members and their opinions.* "First of all, I want to thank you all for doing such great work for our school district. In addition to this, I would like to talk about the shared agreement of respecting staff and other board members and their opinions. I believe listening, considering and respecting a variety of perspectives on the same topic or discussion items is key for the success of making informed decisions for the benefit of our community. I look forward to upholding this principle during our meetings."

Recognition/Showcase/Presentation
Showcase – Pioneer Art Class
Christine Cintula, Art Teacher at Pioneer School, along with three 3rd grade students, presented an Environmental Art Lesson. Students used nature to create art such as leaf prints and natural objects found around the school to make environmental art.

Presentation – Evidence Based Model/Funding
Dr. Mike Jacoby explained to the Board of Education, Evidence-Based Funding (EBF). Dr. Jacoby went into detail with how the formula was built, how it works, the criteria for distributing funds to school districts and the districts requirements on spending the EBF received.

Presentation – School Improvement Plans (SIP)
Beth Walrath, Director of Assessment and Accountability, explained the school's annual goals. Schools create these goals based on the priorities and goals set out in the District Strategic Plan and the annual District Drivers. Principals were available to answer questions.

E.T.A.W.C. Statement
No ETAWC statement at this meeting.

Public Comment
There was no public comment at this meeting.

Superintendent News
The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan. Kristina Davis reported on Project Hope.
The Birth to Three Program has recently focused on two main area:
Goal 2: High Quality Staff
Two additional staff, for a total of six, became certified Infant Massage Therapists. Certification included intense 4-day training, several in home practicum sessions and leading a group. This is just one strategy our program can use to support parents in the earliest and most stressful days of parenthood. Two staff are now trained in Newborn Hospital Encounters. This unique approach supports the youngest members of District 33 through a hospital visit, with parents and baby, to support parents in their role as their child's first and most important teacher right from the start.
Goal 3: Family and Community Engagement
56% of our families chose to participate in our summer program. Most of these involved the whole family, including elementary and middle school siblings. Home visits took place in the home, area parks and splash pads, and the libraries. Over 350 home visits were completed during the 6-week summer program. We continued to support families in building their home library. We gave over 400 books to families this summer through Read Under the Trees and our monthly book giving program. We held our first Park Playdate of the school year. Over 50 children and parents gathered at Pioneer Park for lunch and playtime. One parent shared her favorite part of the event was "parents and their kids get together to play and learn from each other "

Consent Agenda
The Board of Education conducted the following business on a consent agenda as follows:

- Approved the regular board meeting minutes of September 19, 2019, October 3, 2019 and the special board meeting minutes of October 3,2019 as presented;
- Approved the list of bills dated September 13, 2019, through October 17, 2019, in the amount of $1,101,834.78;
- Approved payrolls of September 13, 2019 $1,645,514.01 and September 30, 2019 $1,157,560,42;
- Approved imprest account September 12, 2019 to October 9, 2019 in the amount of $1,519.00;
- Approved the personnel report:
  4 Classified: Monica Morales, Lunchroom Supervisor at Wegner effective September 30, 2019 – Odelisa Ramirez Alcantar, Lunchroom Supervisor at Indian Knoll effective October 3, 2019 – Urooj Shafi, ELS Paraprofessional at Currier effective October 8, 2019 and Mariela Valencia, ELS Paraprofessional in Winfield effective October 8, 2019;
  1 Retirement: Cecilia Patino, ESL Science Teacher at LMS effective 2019-2020;
- Approved the disposition of audio tapes of the Board of Education regular closed session meetings of March 22, 2018 and April 5, 2018, which are at least 18 months old, which meets the State criteria.

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of September 30, 2019, along with financial charts.
- The Board received a summary of each school's monthly activity account as of September 30, 2019.
- Revenue received from the State since the last board meeting include Evidence Base Funding payment of $1,137,756 for a total of $5,688,779 this fiscal year.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Second Reading of Job Descriptions*
  The Board of Education approved the following Job Descriptions: Breakfast Supervisor - Building Secretary - Case Manager - Clerical Aide - Computer Aide Advanced - ELS Paraprofessional Reading - ELS Paraprofessional Special Education - Executive Secretary - Family Liaison - Health Aide Non LPN - Health Aide LPN FLOATER - Health Aide LPN - Learning Center Aide - Lunchroom Playground Supervisor - Medical Education Nurse - Special Services Secretary - Student Health Specialist - Student Supervisor - System Analyst - Technology Support Technician I - Technology Support Technician II - Translator - Vision and Screening Technician.

- *Kinder Enrollment & Staffing*
  The Board of Education discussed whether to hire additional staff for the 2019-2020 school year to support student enrollment in kindergarten grades across the district. The Board decided, as a pilot for the 19-20 school year, to add 2 Paraprofessional positions at Turner and Wegner where kindergarten class sections are closer to the maximum parameters and to review and adjust class size parameters for the 20-21 school year based on new class size parameters.

- *Arcon Summer 2020 Projects*
  The Board of Education approved the Gary school front office renovation and expansion and will vote on the remaining proposed Capital Projects for summer 2020 on November 7, 2019.

- *Budget Hearing*
  The Illinois State Board of Education is hosting a hearing to gather input on how state funding can help school districts. The public is invited to submit funding request for the state's fiscal year 2021 budget for pre-k through 12th grade public education. Board members are encouraged to attend this hearing on November 21, 2019 in Chicago at the Thompson Center from 1:00 – 4:00 p.m.

- *Superintendent Evaluation*
  The Board of Education agreed on the Superintendent Evaluation Tool as presented.

- *Marijuana Sales in West Chicago*
  Kristina Davis read a statement on behalf of West Chicago School District 33, "As a school district we work hard to educate our students on the effects of drug use and do not condone the use of marijuana. In fact, we consider it to be a gateway drug to other substance abuse. For this reason, we are currently conducting marijuana and vaping presentations for students and parents. As well, the middle school is currently implementing the Botvin Life Skills Training program – a violence and substance abuse prevention program. Previously, the D33 Board of Education, submitted a statement to ask that the city to be mindful of D33 students by considering locations and proximity to our schools when making that decision. As well, we asked that the location and messaging of signage be considered and its influence on children of an impressionable age. Lastly, we asked for strong enforcement of age limits and laws regarding dispensation. We asked that the city consider D33 students in any final decision."

Action Items

The Board of Education took action on the following items:

- The Board of Education elected to continue to seed the HSA accounts at the current level of $675 for single coverage and $1,350 for family coverage for a period of two years per participating employee.
- The Board of Education approved the Blue Cross Blue Shield renewal of health insurance. The final negotiated renewal rate is an increase of 5.5% over 2019.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Short term maternity leave report;
- Student attendance report for September 2019, noting the District's percent of attendance to be at 96.99 % which does not include special education out-of-district attendance figures;
- Student suspension report of September 2019, indicating 10 out of school, 0 in school suspensions, 2 students in LMS Pause Room and 0 bus suspensions;
- Truancy referral report of September 2019 indicating 810 students nearing 5% days absent and 463 students at 10% or more days absent;
- Freedom of information report, noting that there were 2 request since the last board meeting;
- Quarterly vandalism report indicating $200.00 in damage.
- Special education student report indicating 40 students placed out of district as of October 9, 2019;
- No suggested agenda items for the next board meeting;
- Board outreach- Chad McLean attended a Volleyball game at LMS. Kalpesh Dave attended Wegner's Ribbon Cutting.
- Received School Newsletters;
- No parking lot items.

Report of District Committee Meetings

- LEND – John Haffner attended the October 9, 2019 meeting and reported that State Legislators will be focusing state funding on student mental health, student safety, the vaping epidemic, early childhood and trauma.
- PTO Council – Chad McLean attended the October 10, 2019 meeting and reported on the following items discussed: Air conditioning, class size, marijuana sales, needing more volunteers and ways to get the staff more involved.
- No Open Comments

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis
Superintendent of Schools

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