WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Kristina Davis, Superintendent
March 19, 2020 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary

Phebe Balzer, Board Member
Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday, March 19, 2020, telephonically, beginning at 7:04 p.m.

Board Members in Attendance

Christian Rivera, Phebe Balzer, Tom Doyle, Rita Balgeman, Brenda Vishanoff and Chad McLean

Additions/Changes to the Agenda
Kristina Davis, Superintendent, added an item under VIII. Superintendent News B1. *Superintendent News - COVID-19* and added to agenda, item XI. Discussion of New/Ongoing Business with possible action, E. *Trillium Farms Development.*

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Tom Doyle reflected on Shared Agreement #2 *Respect staff and other board members and their opinions.* As I reflect on our shared agreements, the one that resonates most with me during these times is #2). Respect staff and other board members and their opinions. Our staff really need our support and acknowledgement of how much they are doing. They are experiencing very new and different ways to support our students academically

and emotionally. Teachers are reaching out to students and families multiple times a day. The district administrators have been doing a great job communicating direction and support. We know our staff members want to do everything possible to help students and their families but there are several unknowns at this time If schools remain closed for an extended period of time, supporting students remotely will become more difficult, especially while caring for their own families. I commend our staff members for embracing the opportunities and responsibilities to keep our students' needs as a top priority.

Recognition/Showcase/Presentation
Recognitions, showcases or presentations were postponed at this meeting due to COVID-19.

E.T.A.W.C. Statement
Julie Garcia had a statement for the Board, that was read by Kristina Davis, Superintendent. ETAWC would like to thank the district admin for working with union leadership through this situation that is upon us. Our goal is to continue to work with the district during this stressful time for our students and families.

Public Comment
Russ Whitaker, Attorney at Rosanova & Whitaker, LTD., and previous District 33 alum, addressed the Board regarding the Pulte Homes - Trillium Farms Subdivision and requested a waiver of impact fees from District 33. The development is an 84 unit, age 55 plus subdivision.

Superintendent News
COVID-19

Department	Update
Teaching and Learning	-Created an E-Caring/E-Learning HUB for staff to collaborate and share ideas/resources for student use (Friday-to prepare for closure) -The purpose of E-Caring/E-Learning is to ensure that students continue to feel connected with their teacher and maintain some consistency. -Teachers were encouraged to check in with students to see how they were doing during this time utilizing various forms of communication (Class Dojo, Google classroom, SeeSaw, and Talking Points) -Created 10 days of E-Caring/E-Learning plans for students to continue and extend learning into the home during the school closure (links are found on the website) -Working on days 11-20 of E-Caring/E-Learning plans for students and staff - Virtual meetings set up to keep connected with principals and plan

	for extended closure.
Technology	-Prepared 1400 Chromebooks for middle school students to take home last Friday. -Wiped down remaining 2900+ devices in the buildings -Providing online/phone tech support to those that need it. -Set up Virtual meetings (Cabinet, Ad Council, BOE) using Google Hangouts and GotoMeeting to be able to meet regularly. -Working with Community Relations to update the District website with the latest information. - Preparing for extended closure. We will need more devices to be ready for K-5th.

Student Services	Ensured that parents picked up Medications for their students. Connected with all private placement to determine their E-Learning plans for District 33 students. Developed guiding documents for IEPs and an FAQ document about legal timelines. I participated in a Webinar on Tuesday and I will be participating in another one on Friday for updates from ISBE and CASE. We are working on guiding documents for programming for next year.
Finance	Yesterday we began food distribution at 6 of our school sites. Breakfast and Lunch (grab and go style) were offered to all of our students. Yesterday we served 1,048 students (2,096 meals). This will continue each day that schools are closed due to COVID-19. Payroll, accounts payable and receivable, and state reporting remain intact during school closures.

Facilities	Custodial staff worked over the weekend to disinfect all schools including the district office and Educare. Monday, March 16 custodial staff spent the evening cleaning and disinfecting once again, after teachers left. Tuesday, March 17, we held election day at three of our sites as we continued with our cleaning and disinfecting procedures. From now until the end of spring break, we will begin our spring break projects. Such as cleaning, waxing tile floors, detailing bathrooms, replacing air filters, and spot cleaning carpets. KEEP CALM AND THANK A CUSTODIAN!
Human Resources	Created a 4-page communication document for employees with FAQ regarding employment and COVID-19. Worked with Unions to release the FAQ document in partnership. Worked with SSA union and Cabinet to create an E-Caring Plan for Support Staff

Community Schools	Check-in survey sent to all parents (was also available in Spanish) - in the first 24 hours received 400 responses. Most families are doing well, but over half are interested in learning about obtaining additional resources. Working with United Way and Federal Department of Education to re-route funding to purchase basic needs supplies for families (diapers, wipes, formula, nursery water, toilet paper, sanitizer, disi WeGo Together Community Market opened on 3/17/2020 (previously scheduled to be closed because of election day). Served 100 families, estimated to be 500 individuals. Checking in with all community partners to see how they are doing and how to support them to holistically support families. Developed a sub-page on the D33 website that is updated in real-time with available resources in the community.

Community Relations	Updates to Website with the help of Carol Barsotti, Lead Technology Teacher and Dave Venchus. http://www.wego33.org/On the District website homepage it is easy for parents to access information about the most important items at this time: Food Distribution Accurate Info about COVID-19 E-Learning Community Resources The COVID-19 webpage has: ● The most recent communication from the district posted front and center ● Links to all parent communication that has been sent ● Resources Here is a link to communication that has gone out since Monday, March 16, 2020. Continual updates to the District facebook page Helped Wegner specials teachers create a facebook page, Wegner Elementary School Specials, so the teachers can provide activities for children and parents to do together. Working with Dave Venchus to update the greetings on all of the school phones that will direct people to contact the District office if they need to speak to someone.

Superintendent News: Turner

Goal 1: Student Growth and Achievement

As a school, 64.9% of students met their Fall to Winter growth targets. That is our highest Fall to Winter growth since using the all-in model. Teachers and students are becoming more fluent with ARC, our new Language Arts Curriculum. Using the new IRLA & amp; ENIL leveling system, every grade level has grown in student proficiency from Fall to Winter.● In IRLA, our English leveling system, the 2nd grade went from 14% of students at grade level to 39% of students reading at grade level.● In ENIL, our Spanish leveling system, the 1st grade went from below 10% at grade level to 42% of students reading at grade level.● In ENIL, Kinder went from about 5% at grade to 40% of students reading at grade level.

Goal 3: Family and Community Engagement

Increased parent engagement using the Seesaw App. Parents are increasingly using it to connect with their student's progress. This year we have had:● 18,839 Total Items uploaded● 12,057 Total Parent Visits● 9,181 Total Likes

Consent Agenda

The Board of Education conducted the following business on a consent agenda as follows:

- Approved the regular board meeting minutes of February 20, 2020, and March 5, 2020 as presented;
- Approved the list of bills dated February 14, 2020, through March 11, 2020 in the amount of $1,718,975.59;
- Approved payrolls of February 14, 2020, $1,657,636.14 and February 28, 2020 $1,657,265.57;
- Approved imprest account February 13, 2020 to March 11, 2020 in the amount of $1,369.50;
- Approved the personnel report:
  0 Certified:
  1 Classified: Gabriela Umana, ELS Paraprofessional at Early Learning Center, effective March 9, 2020
  0 Transfer;
  11 Resignations: Alexandra Cowal, Family Liaison at Gary School, effective March 13, 2020; Gabriela Bucio Diaz, Dual Language Teacher at Gary School, effective June 10, 2020; Lauren Deno, Assistant Principal at Indian Knoll School, effective June 16, 2020; Sarah Hays, Learning Behavior Specialist at Indian Knoll School, effective June 10, 2020; Mary Zimmerman, General Education Teacher at Indian Knoll School, effective June 10, 2020; Kevin O'Toole, Math Teacher at Leman Middle School, effective June 10, 2020; Michelle Calderon, Dual Language Teacher at Currier School, effective June 10, 2020; Diane Campbell, Dual Language Teacher at Pioneer School, effective June 10, 2020; Gianna Reyes, Dual Language Teacher at Indian Knoll School, effective June 10, 2020; Luz Zaragoza, Dual Language English Language Arts Teacher at Leman Middle School, effective June 10, 2020; and Karen Ochoa Fernandez, Dual Language Teacher at Indian Knoll School, effective June 10, 2020.
  0 Retirement;
  1 Leave: Julissa Nieto, Dual Language Teacher at Pioneer, unpaid personal leave, effective 2020-21 school year.
- Approved the disposition of audio tape of the Board of Education regular closed session meetings of September 6, 2018, which are at least 18 months old, which meets the State criteria.

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of February 29, 2020, along with the financial charts.
- The Board of Education received a summary of each school's monthly activity accounts as of February 29, 2020.
- The Board of Education received a financial report from John Haffner, Executive Director of Business and Operations, stating that since the last meeting, the District received 1 Evidence Based Funding payment of $1,137,755.78 on March 10, 2020.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up* - No presentation follow-up or follow up questions at this meeting.
- *Illinois Arts Council Grant Award* - Gloria Trejo, Assistant Superintendent of Teaching and Learning, presented to the Board, the Illinois Arts Council Grant that District 33 was awarded. The grant was in the amount of $20,000 to provide professional development for our music teachers in order to ensure the music curriculum is aligned to the state standards. The Board approved this grant award.
- *Future Problem Solvers International Competition* - This Board memo was postponed at this time due to COVID-19.
- *Summer Lease Agreement for Winfield Site* - Gloria Trejo, Assistant Superintendent of Teaching and Learning, presented a lease agreement for summer 2020, between School District 33 and Winfield School District 34. District 33's summer school programs will be held on the Winfield School site. The Board will review the lease agreement and look at it again at the April 9, 2020 meeting.
- *Trillium Farms Development* - John Haffner, Executive Director of Business and Operations shared information with the Board regarding the request from Trillium Farms Development (Pulte Builders) to waive impact fees. The response from Robbins-Schwartz Law Firm was shared as well as communication between John Haffner, Executive Director of Business and Operations and District 94, Director of Business Services, Dan Oberg.

Action Items

The Board of Education took action on the following items:

- The Board voted to approve the Staffing needs request for the 2020-2021 school year using Evidence Based Funding.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- COVID-19 AND E-Caring-Learning - The Board received a memo with the timeline of notifications and information surrounding E-learning during the COVID-19 crisis;
- Most current posting of available job positions in School District 33;
- The Board received the most recent Short term maternity leave report;
- Student Chronic Absenteeism report from February 11, 2020 to March 9, 2020 noting the percent of Elementary Students chronically absent is 14.4% and Middle School students chronically absent is 14.3%;
- Student suspension report of February 2020, indicating 13 out of school suspensions, 0 in school suspension, 22 students in LMS Pause Room, and 0 bus suspensions;
- Truancy referral report of February 2020 indicating 11 new students referred to the Regional Office of Education (ROE) and 49 students continue to be listed on the ROE truancy referral report;
- Freedom of Information Act report noting there were 2 new requests since the last board meeting;
- Special Education student report indicating 44 students placed out of district as of March 10, 2020;
- No suggested agenda items for future board meetings;
- Received School newsletters;
- Board outreach – No Board outreach at this time;
- No Parking Lot item.

Report of District Committee Meetings

- PTO Council - No report at this time
- MTSS - No report at this time
- Open Comments - Board members expressed their sentiments regarding the dedication of teachers, support staff, Administration, and Custodial staff during the COVID-19 E-Caring-Learning time. The Board is very proud of the way our district is pulling together to help the students and families in our community.

Upcoming Meetings/Events
The Board of Education members reviewed upcoming meetings and events.

Adjournment
The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis

Kristina Davis,
Superintendent of Schools

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